

ENGAGEMENT AGREEMENT
BETWEEN _____ AND EDUCISE RESOURCES INC.

This letter outlines the understanding and agreement between _____ (Client) and Educise Resources Inc. (Educise) regarding a presentation to be provided for Client by Educise. It is designed to be a communication tool clearly confirming time, date, title, etc., and defining responsibilities of both parties. Please let us know immediately if your understanding is different than the following.

Educise Resources Inc. will:

- Present a program entitled _____ for Client.
- Customize the program as needed, to fit the needs of this group.
- Provide the materials for the participants' use only. Materials are copyrighted, and unless specified in the materials or in writing, reproduction of any portion is prohibited.
- Abide by the professionalism and ethics guidelines set forth by the National Speakers Association at all times.
- Theresa A. Schmidt or the assigned presenter will personally conduct this session; if, because of physical incapacitation or an Act of God, she is unable to do so, Client will have the choice of having another presenter conduct the session or having Theresa conduct another session with no cancellation fee. Educise in is no way liable for any expenses relating to this program in the event Ms.Schmidt is unable to appear.

Date and Time of Presentation

8am-4pm, unless otherwise requested.

Educise will be there approximately 1 hour before the program begins. Please make arrangements so we can get into the room to set up.

Location of Presentation

(Company, hotel, convention center) Street City State Zip

Contact person on site Home phone Cell phone Work phone

Equipment Preferences

- 1 flipchart with markers
- LCD projector for use with laptop computer (We can supply for a fee of \$100)
- Slide projector and carousel (We can supply for a fee of \$100)
- Freestanding screen or fixed screen, minimum 6' high, located in front center of room
- Wireless lapel mic and sound system
- A-V cart or 4' square table for the projector and computer
- Power strip with at least 4 outlets
- Extension cord
- 6' table near door for educational materials and display
- 6' demonstration table in front of room to one side, preferably a massage table or therapy treatment table, with 2 pillows and a blanket or other tablecover
- 6' table outside room for registration, with 2 chairs and wastebasket
- 1' high riser if greater than 100 people

Room Set-up Preferences

- Classroom style set-up with 2 chairs per table on 6' x 2.5' or wider tables or preferably massage or therapy treatment tables. If space is limited, a maximum of 3 chairs per table, facing the screen
- Please set the room wide rather than deep
- See attached diagram

Client will make arrangements for the location of this program, and for advertising and informing the participants by confirmation. Please send Educise copies of any announcements to the participants regarding this program. Client may request brochure copies for marketing purposes.

Honorarium, Terms and Conditions

Honorarium: \$1400 for up to 20 participants

\$1700 for 21-50 participants (an assistant may be provided by Educise at additional fee)

\$2000 for 51-70 participants (2 or more assistants may be provided by Educise at additional fee)

Educise Resources Inc. will negotiate a fee with you for groups of 71 people or greater. In order to cover advance costs (e.g. airfare) from New York, NY (or wherever the speaker is traveling from) and assure the speaker is available for your program, a deposit in the amount of \$500 is required to hold your presentation date. No date will be held without a deposit. Should the location of the presentation require additional overnight accommodations, (i.e. if no transportation is available post-seminar to return the speaker home), sponsor is responsible to cover the accommodations and an additional day fee of \$300.

The remainder of the honorarium, _____ is due at the conclusion of the presentation; please present it to Ms. Schmidt.

Educise Resources Inc. will provide workbooks at a cost of \$15 per person, including photographic images of the course material. If Client would like to provide reproductions of the course workbook instead, Educise will provide one copy for Client to reproduce for the participants with permission, at no charge. The fee for workbooks provided by Educise must be paid by the conclusion of the presentation.

Early Bird Payment Discount

If full honorarium and workbook fee is received by Educise Resources Inc. by 30 days prior to the seminar, deduct 5% of payment as Early Bird Payment Discount.

Expenses:

Shall include round-trip coach plus* airfare from New York (or wherever the speaker is traveling from) to your region; ground transportation; hotel (if not billed to Client's address); food and gratuities. Balance of travel expenses will be billed after the event.

(*Coach plus airfare is the least expensive airfare available at the time of booking (usually Super Saver) plus the cost of upgrade stickers. This enables us to fly first class but only charge you a coach rate.) In order to save you money, when available and practical, we book the most cost and time effective flights. Often these flights have penalties if changed so if there is a cancellation or postponement on the part of the Client, Client is responsible for reimbursement of the nonrefundable part of the airfare, and any additional expenses incurred.

Overnight Accommodations

Shall be made by Educise or Client, and billed to Client at Client’s business address. Please reserve a nonsmoking double room, late arrivals guaranteed. Speaker will check in by the evening prior to the event. Reservations have been made for Theresa A. Schmidt and her assistant(s):

For: _____ at: _____
(Date/s) (Name of hotel, motel, etc.)

(Phone) (Street Address)

(Confirmation Number) (City, State, Zip)

If you do not wish to reserve the hotel, notify Educise and we will make our own accommodations and bill you for expenses. Your suggestion as to what hotels are located near your site is appreciated.

Contact:

Name, description and phone numbers of persons or taxi picking speaker up from the airport:

Name of person or taxi company Business Phone

Cell Phone Home Phone

Description: _____

If before or on the way to the event, an emergency should arise, Theresa should contact the following person(s):

Name Cell Phone Business Phone Home Phone

Name Cell Phone Business Phone Home Phone

Cancellation/Postponement:

Once a date is set aside and a presentation confirmed, we often incur commitments of time and resources on your behalf, well in advance of the program date. Because a cancellation/postponement initiated by a Client causes losses, either through direct resource expenditure or because of turning down other business for this date, we have found it necessary to include the following cancellation clause, effective in all cases other than Acts of God (e.g. major disasters, severe weather, airline strike or cancellation, etc.)

- 100% of fee if cancelled in less than 30 days before;
- 50% of fee if cancelled in 31 to 60 days before;
- 25% of fee if cancelled in 61 to 90 days before.

If cancellation/postponement is unavoidable, please verify the cancellation by telephone, followed by a written letter to Educise within 5 days. If we can sell the time, we will, of course, refund your fee, minus any out-of-pocket expenses we have incurred on your behalf.

Audio and Video Recording

We do not allow audio or video recording of the event. The fee quoted is based on the fact that there will be no audio or video recordings made of the presentation. An announcement will be made reminding the audience that no recording is permitted. Educise may record an event on video for the consideration of the audience, for projection onto the screen for all to see techniques taught. Attendees may purchase a DVD or video of this or other available courses for a discounted rate of 10% on the day of the course, or Client may elect the following option:

Educise extends to Client the option to purchase reinforcement materials at special quantity pricing.

_____ Yes, we wish to exercise this option. Please provide the quantities listed.

_____ DVD of Myofascial Release Level 1 Seminar (\$50)

_____ DVD of Myofascial Release Level 2 Seminar (\$50)

_____ Myofascial Release Level 1 Workbook (\$15.00)

_____ Myofascial Release Level 2 with Craniosacral Therapy Workbook (\$15.00)

_____ Textbook: Multidimensional healing by Carrie Cameron (35.00)

_____ We regret we cannot exercise this option at this time. You may make reinforcement materials available for individual purchase at the time of your program.

Payment Method:

Please make check or money order payable to: Educise Resources Inc.

Sign and fax this page to our offices immediately. (631) 226-2191

_____ 1. Our deposit of \$500.00 and the remainder of \$_____ on the day of delivery of the presentation, plus workbook fee. Additional expenses will be paid upon receipt of final invoice*.

_____ 2. A check for the total amount \$_____ is enclosed (received by 30 days in advance of the presentation). If this is the option chosen, your organization is granted a 5% discount from the regular fee amount.

(*The additional expenses shall be billed to your organization upon completion of the presentation, payable within 14 days of receipt of the final invoice. This includes travel, hotel, ground transportation, meals, gratuities, copyrighted materials/workbooks, assistant fees, (\$300/day honorarium plus travel expenses) etc. Receipts will be provided upon request.)

If there is anything in this agreement about which you have any questions or would like additional information, please contact Theresa A. Schmidt at (631) 226-2191, or email to Educise@yahoo.com . If everything is satisfactory, please sign one copy of the agreement and return it immediately by fax to Educise Resources Inc. at (631) 226-2191. To hold the date(s), mail a hard copy with deposit of \$500 payable to Educise Resources Inc., P.O. Box 1480, Massapequa, NY 11758. It is an honor to be of service to you. We look forward to making this an outstanding event.

Cordially,

Theresa A. Schmidt, President, Educise Resources Inc.

Agreed:

By: Theresa A. Schmidt

Title: President

Co.: Educise Resources Inc.

Date: _____

By: _____

Title: _____

Co.: _____

Date: _____